

**Minutes for Timberland Acres Special Road District #1**  
July 23, 2022 at TA Community Center, 6282 Juniper Ridge Road

Trustees in attendance: Mark Lunario, Chair  
Gerald “Jerry” Irving, Treasurer  
Richard Wright, Clerk/Secretary  
Charles “Charlie” Denham, Culvert/Driveway Consultant

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**Call to Order, Confirmation of a Quorum:**

Mark called the meeting to order at about 10:15 am, and confirmed the presence of a quorum.

**Minutes from April 23, 2022 Meeting:**

The Minutes have been posted on the website and Richard had handed out copies to each Board Member and the audience present. Mark moved to Approve the Minutes as presented, second by Charlie, unanimous aye vote.

**Treasurer’s Quarterly Report:**

Jerry introduced himself, saying he took over for Charlies at the last meeting. He thanked Charlie for doing a good job as Treasurer. Jerry went over the details of the 2022 Year End Summary (Fiscal Year July 1, 2021-June 30, 2022) and the fund balance printout from the Navajo County Treasurer showing checks paid/deposits/reconciliation. At the beginning of the FY (July 1, 2021) the balance in our fund was \$124,632, and at the end of the FY (June 30, 2022) the balance was \$176,900. He said we spent about \$12,000 for road materials, and \$12,000 for Road Maintenance. Jerry said that last meeting a resident brought up if we ever did an audit. Jerry said that we are required to do a financial review of our books every two years according to ARS 48-253. This is not the same as level as an audit, but an outside party will review our books and issue a report. He reported that he was going to hire a CPA, as required, to do the financial review. Jerry said it that the last one cost \$1,600 and he would try to get the current one for the best price he could to save taxpayers money.

Richard asked about the \$1,300 administration fee listed on the Year End Summary, Jerry said those monies are the stipend payments to the Board members for attending meetings, \$65 per member per meeting and included no other costs.

**Culvert Report:**

Charlie reported that he approved 2 culverts, one on Deer Run and one on Rainbow Trail. He said he was looking at culverts and some of them on the driveways needed to be cleaned out. He asked what his enforcement power is to get a resident to clean out the culvert. He was talking about private culverts not the Road Board culverts that run under the streets. Mark said that we should let the property owner know that their culvert needed attention. There was a discussion about this. Charlie was concerned about if the water was possibly damaging our roads, should he just have Cameron (our maintenance Contractor) fix it, send us a bill and then the homeowner would be responsible to pay it? There was a discussion about this. Charlie said he would contact the homeowners, and work on composing a letter that he could send to homeowners who aren’t living here. Richard said he would work with Charlie on a proposed update to the policies and procedures about this issue so that it will be standardized, and present the wording for that at the next meeting.

**Discuss and any action to take regarding property on Old Settler with dead tree endangering the road:**

He explained that the tree is leaning over the road, it is partly dead, and if it falls into the road we would have to remove it from the road immediately and bill them for the work. But it is a possible hazard that the homeowner should remove now, prior to it falling. It is a vacant lot but apparently people are camping on the lot at this time. Richard moved that “Mark try to contact the property owner and if necessary send a letter to the property mailing address that says to remove the hazardous tree”, second by Charlie, unanimous aye votes.

**Current status of Bull Elk project:**

Mark reported that we are waiting for the Water District to complete the remaining tie-ins and the valves, so that we don't have to tear up any surface we install. Blake Anderson manager of the water system reported that they expected to have that work completed by the end of September 2022. Mark said he has the estimates from Cameron for the base material, and we need to do open bidding process, so that the work on the surface will probably be done next spring. Charlie said that our funds from property tax payments will start coming in in October. There was a discussion about bidding process and costs. The material for the base is going to be Class 6 ABC. Richard said that he would work with Mark when it is time to start the bidding process.

**Call to the Public:**

John Smith 862 Little Beaver said he was concerned about traffic, speeding and running of stop signs, and so he had invited Navajo County Sheriff Deputy S. Jackson to the meeting. Mr. Smith said that we have two signs that say 25 miles per hour. He asked Deputy to speak about the traffic issues. Deputy Jackson said that for signage we would have to contact Navajo County Public Works, and he explained what the Sheriff's office can do to help with traffic enforcement. He explained how large their area is and the amount of staff leaves them very busy. He said the Sheriff's office knows that speeding and traffic violations are a big problem. He said oftentimes they need to concentrate on other calls that are more urgent. He said Deputies would try to do traffic enforcement in Timberland Acres as much as they can. There was a discussion. Mr Smith asked about installing speed humps or speed bumps.

Bob Reed 6268 Apache Trail asked if temporary speed humps or bumps could be put on the agenda for the next meeting. To see about the feasibility of it. Removable so that they won't interfere with the snowplowing.

Deputy Jackson said that they recently got a radar trailer that can be parked and flash the speed to slow them down and he was working on getting that deployed to our neighborhood. There was a discussion and the main speeding problem seems to be on Juniper Ridge and White Mountain.

Lana Hitchens 941 Spotted Pony said, Can we put up signs that say slow, children playing? And -Would it help if we had a traffic study to show data about what was happening?

Deputy Jackson said that he thought speed humps, or LED flashing stop signs, or creating and distributing an information pamphlet to residents to discourage speeding, are good options.

Cary Houser 6332 Juniper Ridge described that he had dug out the dirt from the his culvert but the bar ditch now needs to be cleared out because it is filled up with dirt. His culvert is now 12 inches lower than the bar ditch. Water flows down from Little Beaver and it is running over the roadway. He is also speaking for his neighbor Janelle who couldn't be at the meeting.

Richard Wright 804 Old Indian Trail explained some of the rules around Call to the Public, that the audience is allowed to speak, but the Board can't take action on anything not on the agenda.

Bob Reed 6268 Apache Trail, said that the roadway in front of 6268 Apache Trail was down to dirt and he asked the Road Board please look at that location.

Greg Hitchens 941 Spotted Pony said that he wanted to thank the Board, it took a while, but the Road Board finally came through with needed maintenance on Spotted Pony.

Deputy Jackson gave his cell number 928-414-1423 and said that anyone who wanted to, call him.

**Adjourn:** Mark Adjourned the Meeting.